

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Minutes  
Regular Meeting  
Board of Education

5:18 p.m., Tuesday, October 23, 2012  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called to order by Mrs. Karin Freeman, President, at 5:18 p.m., Tuesday, October 23, 2012 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

**STUDY SESSION**

Special Education Processes

**CLOSED SESSION**

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 6:30 p.m.

**REGULAR SESSION**

Reconvened to Regular Session at 7:01p.m.

**REPORT OUT OF CLOSED SESSION**

The Board took action to appoint Elaine Marshall as Risk Management Supervisor II, effective October 24, 2012.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Judi Carmona  
Second: Mrs. Carrie Buck

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Mrs. Karin Freeman, President  
Mrs. Carol Downey, Vice President  
Mrs. Carrie Buck, Clerk  
Mrs. Judi Carmona, Trustee  
Mr. Eric Padget, Trustee  
Chad Fixa, Student Board Representative  
Dr. Doug Domene, Board Secretary

### **APPROVAL OF AGENDA**

Approved the October 23, 2012 Board of Education agenda as recommended by the Superintendent.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Carol Downey  
Second: Mrs. Judi Carmona

### **MINUTES**

Approved the minutes of the Regular Meeting of October 9, 2012.

Action: Carried

Motion: Mrs. Carrie Buck  
Second: Mr. Eric Padget

Ayes: Mrs. Karin Freeman, Mrs. Carrie Buck, Mrs. Judi Carmona, Mr. Eric Padget  
Noes: None  
Abstention: Mrs. Carol Downey

### **RECOGNITIONS/PRESENTATIONS**

Amy Madrigal – CIF Southern Section Athletic Director of the Year

### **PUBLIC COMMENT**

- Fr. Joseph Boules addressed the Board regarding the seventh-grade social studies textbook.
- Christmas Simon addressed the Board regarding the seventh-grade social studies textbook.
- Ron Culler addressed the Board regarding the seventh-grade social studies textbook.
- Linda Cone addressed the Board regarding the seventh-grade social studies textbook.
- Raouf Guirguis addressed the Board regarding the seventh-grade social studies textbook.

### **STUDENT BOARD REPORT**

Student Board Representative Chad Fixa provided a brief report of the activities and events occurring at the district's high schools.

### **SUPERINTENDENT'S REPORT**

- The Superintendent indicated he had recently spoken at a meeting of the Yorba Linda Sunrise Rotary regarding a number of wonderful things going on across the district including some of the unique opportunities available to students in the PYLUSD. He added that he looks forward to the prospect of sharing about what the future of education looks like, specifically in the areas of developing twenty-first century learners and implementing the Common Core Standards.
- Mrs. Candy Plahy, Assistant Superintendent of Educational Services, presented information relative to district-wide results for the 2011-2012 California Standards Test (CST) as well as the district's CAHSEE pass rate.

**CONSENT CALENDAR**

1. Approved/ratified purchase orders in the following amounts: **(2011/2012)** – General Fund (01), \$373,312.77; Child Development Fund (12), \$1,604.53; Cafeteria Fund (13), \$984.94; Deferred Maintenance, Fund (14), \$8,650.00; Capital Facilities Fund (25), \$6,000.00; Building Fund Measure A (Series A) Fund (26), \$9,182.19; Building Fund Measure A (Series B) Fund (27), \$47,436.10; Building Fund Measure A (Series C) Fund (28), \$6,194.25; Building Fund Measure A (Series Q) Fund (29), \$1,596.00; Building Fund Measure A (Series D) Fund (30), \$117,422.03; Building Fund Measure A (Series E) Fund (31), \$19,770.00; School Facilities Fund, Prop 47 Fund (47), \$277.36; Special Reserve–Cap Outlay Fund (40), \$155.00; Insurance Workers' Comp. Fund (68), \$2,081.71
2. Approved warrant listings in the following amounts: Warrant Registers #701501 through 709110 and #506513 through 506613; current year expenditures (September 23, 2012 through October 06, 2012) \$4,828,256.93; total prior year expenditures, \$486,339.86 (2011-2012); payroll registers 3A, \$9,245,053.66
3. Approved contractor(s) for Open Field Service Agreement(s).
4. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
5. Approved Change Order No. 1 to Purchase Order No. 300681 for Valencia High School, Project No. VHS-9224-9313-020, Bid No. 212-9 to Hardy and Harper, Inc.
6. Approved authority to deny late claim application for General Liability Claim Number 1761455JS.
7. Approved Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
8. Approved special education master contracts, individual service contracts and related services. (Individual service contracts on file.) (See attached.)
9. Approved application for the American Society of Mechanical Engineers (ASME) Diversity Action Grant for Valadez Middle School Academy.
10. Approved Glenknoll Elementary School to participate in the Inside the Outdoors Field Program with the Orange County Department of Education.
11. Approved Agreement for Participation-Inside the Outdoors School Program – Public Schools 2012-13 with the Orange County Department of Education.
12. Approved Group Tour Agreement with Travel Teens for Bernardo Yorba Middle School for extended field trip to Sacramento, California, March 8, 2013.
13. Approved waivers requested by parents of students on the attached list who have met the CAHSEE requirement in the indicated area. (See attached.)
14. Presented Quarterly Uniform Complaint Report for the July 1 to September 30, 2012. (See attached.)
15. Approved/ratified extended field trips as listed in accordance with Board Policy No. 6153, Field Trips. (See attached.)

**CONSENT CALENDAR, Continued**

16. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letter of appreciation. (See attached.)
17. Approved the agreement between the City of Placentia and the Placentia-Yorba Linda Unified School District for the provision of a School Resource Officer.
18. Approved the Student Field Placement Agreement with California State University, Long Beach, from October 24, 2012 to October 22, 2017.
19. Approved the student teaching agreement with University of California, Irvine, October 1, 2012
20. Approved the agreement with Rancho Santiago Community College from October 23, 2012 to October 22, 2015.
21. Approved Classified Personnel Report. (See attached.)
22. Approved Certificated Personnel Report. (See attached.)

Approved the above listed recommendations.

Action: Carried

Ayes: 5

Noes: 0

Motion: Mrs. Carol Downey

Second: Mr. Eric Padget

**GENERAL FUNCTIONS**

1. Adopted Board Policy 5111, *Admissions*, second reading. (See attached.)

Action: Carried

Ayes: 5

Noes: 0

Motion: Mrs. Judi Carmona

Second: Mrs. Carrie Buck

2. Adopted Board Policy 5145.3, *Nondiscrimination/Harassment*, second reading. (See attached.)

Action: Carried

Ayes: 5

Noes: 0

Motion: Mr. Eric Padget

Second: Mrs. Carrie Buck

**BUSINESS AND FINANCIAL**

Approved Resolution No. 11, authorizing lease-leaseback projects, selection of Construct 1 One, Corp., execution and delivery of site leases, sub leases and construction services agreement, and other acts relating to the six relocatable classroom project at Valencia High School. Contract No. 1213-9. Project No. VHS-9724-9303-025. (See attached.)

Action: Carried

Ayes: 5

Noes: 0

Motion: Mrs. Carrie Buck

Second: Mrs. Judi Carmona

**PERSONNEL**

Approved the new classified management position of Administrator, Energy Management, and job description, Exhibit A. (See attached.)

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mr. Eric Padget  
Second: Mrs. Judi Carmona

**COMMUNICATIONS**

1. Communication from Rick Capaldi, Outreach Concern
2. Invitation to Read for the Record event at Valadez Middle School Academy
3. Invitation to APLE's New Teacher Recognition Dinner, November 8, 2012
4. Invitation to the District Band Pageant on Wednesday, November 7, 2012

**BOARD REPORT**

1. Mr. Eric Padget enjoyed being part of the Placentia Heritage Parade on Saturday, October 13, 2012, and commented on the large number of bands participating this year. He also commended staff for the recommendation of Carey Cecil to be the new principal for El Dorado High School; it is always great to see someone within the district move into a leadership position. Mr. Padget expressed appreciation for staff's assistance relative to a parent concern regarding homework and spoke briefly regarding related matters. He was pleased to have made a brief visit to the APLE rep council meeting and shared that he plans to attend the Orange County School Board Association/Association of California School Administrators (OCSBA/ACSA) Joint Dinner meeting on Wednesday, October 24, 2012.
2. Mrs. Judi Carmona shared briefly regarding her recent visit to Rose Drive Elementary School, the school's principal, Dr. Linda Adamson, and the exceptional teaching and learning that is taking place on campus. She was pleased to have attended the Yorba Linda Mayor's Prayer Breakfast last week and indicated her pleasure at hearing Dr. Domene's presentation to the Yorba Linda Sunrise Rotary which was excellent. Mrs. Buck and Mrs. Carmona are nearing completion of the Masters in Governance Program provided by the California School Boards Association; they will attend their last class in February. Mrs. Carmona looks forward to attending the District Band Pageant on Wednesday, November 7, and the Placentia Community Prayer Breakfast on Thursday, November 15.
3. Mrs. Carrie Buck indicated she and Mrs. Karin Freeman had attended the kickoff meeting of the Business Booster Club at El Camino Real High School and shared briefly, along with Mrs. Freeman, regarding an upcoming field trip they have planned. She was pleased to have attended the Orange County Teacher of the Year event as well as the Kraemer Middle School/Valencia High School Vocal Concert last week. Mrs. Buck expressed appreciation to staff for the quick response to parent concerns that are brought forward to her.
4. Mrs. Karin Freeman shared briefly regarding the Orange County Teacher of the Year celebration on Friday, October 19, 2012, and was pleased that outstanding teachers from our district and across the county had an opportunity to be spotlighted. She also attended Open House at El Camino Real High School which was a very positive event for both staff and families. For many, this was their first opportunity to see the newly-modernized campus. Mrs. Freeman congratulated those individuals who had played a role in the school's modernization.

**ADJOURNMENT**

Time: 8:18 p.m.

Mrs. Karin Freeman, President, adjourned the October 23, 2012 meeting of the Board of Education at 8:18 pm. in honor of Dr. Doug Domene upon completion of his doctorate.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Judi Carmona  
Second: Mr. Eric Padget

**NEXT SCHEDULED MEETING**

November 13, 2012

**OPEN FIELD SERVICE AGREEMENTS**

<b><u>Vendor Name</u></b>	<b><u>Contract #</u></b>	<b><u>Services Provided</u></b>
New Dimension General Contractors	OA-459102317	General construction and repairs as needed throughout the district
Seco Electric & Lighting, Inc.	OA-461102317	Electrical services as needed throughout the district.
Imperial Paving Co., Inc.	OA-460102317	Paving and asphalt projects as needed throughout the district
George Bryant Construction, Inc.	OA-462102317	Maintain the fuel tanks, air duct cleaning, hazardous waste removal and disposal as needed throughout the district
Luna Construction	OA-463102317	General maintenance as needed throughout the district

**NOTICES OF COMPLETION**

<b><u>P.O. Number</u></b>	<b><u>Contractor</u></b>	<b><u>Project</u></b>
207488	Hardy & Harper, Inc.	Kraemer Middle School Basketball Courts Bid No. 208-05 Asphalt/Earth Moving, Grading Unit Price Bid Remove, recompact, subgrade and replace with 6" AC paving, seal and restripe asphalt
300373	Hardy & Harper, Inc.	Kraemer Middle School Alley Bid No. 208-05 Asphalt/Earth Moving, Grading Unit Price Bid Remove, and replace 3" AC paving, grind existing asphalt, apply tack coat and overlay, seal and restripe asphalt
300301	Hardy & Harper, Inc.	Esperanza High School Bid No. 208-05 Asphalt/Earth Moving, Grading Unit Price Bid Grind existing asphalt, repave, remove, replace, seal and restripe.
206825	Hardy & Harper, Inc.	El Camino High School Bid No. 208-05 Asphalt/Earth Moving, Grading Unit Price Bid Overlay existing asphalt at removed portables, apply sealer, and restripe
300681	Hardy & Harper, Inc.	Valencia High School Bid No. 212-09 North Campus Concrete Replacement Project

**INDEPENDENT CONTRACTOR AGREEMENTS – EDUCATIONAL SERVICES**

1. Art Masters, Inc. Presenter of art history assemblies at Bryant Ranch Elementary School, December 4, 2012 to April 9, 2013; budgeted gift funds, NTE \$2,561.
2. Int'l Printing Museum, Inc. Presenter of history assembly at Bryant Ranch Elementary School, January 18, 2012; budgeted gift funds, NTE \$600.
3. Science on the Go, Inc./Michelle Price Presenter of science assemblies at Sierra Vista Elementary School, February 22, 2012; budgeted categorical funds, NTE \$750.
4. Jannine Perkins, Educational Consulting, LLC Provider of CST data analysis at Rose Drive Elementary School, October 25, 2012; budgeted categorical funds, NTE \$800.
5. Mobile Ed Productions Presenter of science assemblies at Travis Ranch Elementary School, November 6, 2012; budgeted gift funds, NTE \$895.
6. Science on the Go, Inc./Michelle Price Presenter of science assemblies at Morse Elementary School, November 1, 2012 to May 24, 2013; budgeted gift funds, NTE \$3,450.
7. Science on the Go, Inc./Michelle Price Presenter of science assemblies at Fairmont Elementary School, November 5, 2012 to March 6, 2012; budgeted gift funds, NTE \$4,500.
8. Collaborative Concepts Provider of staff trainings at Child Care, October 30, 2012 to March 30, 2013; budgeted child care funds, NTE \$3,500.
9. Sylvia Mende, Psy.D. Provider of staff training, consulting and inservices for Special Education, October 5, 2012 to June 30, 2013; budgeted special education funds, NTE \$12,000.
10. Jannine Perkins, Educational Consulting, LLC Provider of CST data analysis at Topaz Elementary School, October 9, 2012 to February 6, 2013; budgeted categorical funds, NTE \$4,750.
11. Jannine Perkins, Educational Consulting, LLC Provider of CST data analysis at Melrose Elementary School, November 6, 2012 to June 30, 2012; budgeted categorical funds, NTE \$2,100.
12. The Laguna Playhouse Presenter of language arts assembly at Travis Ranch Elementary School, December 13, 2012; budgeted gift funds, NTE \$500.

13. Ann Sternitzke-Houb  
Presenter of school musical rehearsals, assemblies and performances at Bryant Ranch Elementary School, November 1, 2012 to March 28, 2013; budgeted gift funds, NTE \$5,500.
14. Gyssler Enterprises  
Provider of website maintenance and updates for Bryant Ranch Elementary School on September 1, 2012 to June 30, 2013; budgeted unit funds, NTE \$817.88.
15. TNT Entertainment, Keith Cousino  
Presenter of Red Ribbon Week assembly at Wagner Elementary School, October 26, 2012; budgeted gift funds, NTE \$850.
16. Jannine Perkins, Educational Consulting, LLC  
Provider of CST data analysis at Rio Vista Elementary School, October 11 & 15, 2012 and January 16-17, 2013; budgeted categorical funds, NTE \$4,700.
17. Calif. Weekly Explorer  
Presenter of history assemblies at Golden Elementary School, February 19 to March 26, 2013; budgeted gift funds, NTE \$2,680.
18. Jannine Perkins, Educational Consulting, LLC  
Provider of CST data analysis at Brookhaven Elementary School, October 30 to November 1, 2012; budgeted gift funds, NTE \$1,600.
19. West Shield Adolescent Services  
Provider of adolescent transport of SPED #1474, October 4 – 8, 2012; budgeted special education funds, NTE \$3,550.

**SPECIAL EDUCATION CONTRACT**

Island View Treatment Center

Master Contract for Nonpublic, Nonsectarian School/Agency Services from October 4, 2012 to June 30, 2013; budgeted special education and federal funds designed for Room, Board and Mental Health services, NTE \$138,355.

**CAHSEE WAIVERS**

<b>School</b>	<b>Student ID #</b>	<b>Area of CAHSEE to be Waived</b>	<b>Score Achieved w/ Modific.</b>	<b>Case Carrier</b>	<b>Counselor</b>	<b>Date of CAHSEE</b>
Esperanza	41711	Math	374	Betty Murphy	Brianne Gullotti	03/14/12

Print Form

**2012-2013 Quarterly Report on Williams Uniform Complaints  
(Required by Education Code Section 35186)**

**District:** Placentia-Yorba Linda Unified School District

**Person completing this form:** Candy Plahy

**Title:** Assistant Superintendent, Educational Services

- Quarter #1 July 1 to September 30, 2012 **Report due by October 31, 2012**
- Quarter #2 October 1 to December 31, 2012 **Report due by January 31, 2013**
- Quarter #3 January 1 to March 31, 2013 **Report due by April 30, 2013**
- Quarter #4 April 1 to June 30, 2013 **Report due by July 31, 2013**

Date information will be reported publicly at governing board meeting: October 23, 2012

**Please check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancies or Misassignments	-0-		
Facility Conditions	-0-		
CAHSEE Intensive Instruction & Services (High school districts only)	-0-		
<b>TOTALS</b>	-0-		

Print name of Superintendent: Doug Domene

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit to:**  
 Suzie Strelecki  
 Senior Administrative Assistant  
 200 Kalmus Drive, B-1009  
 P.O. Box 9050, Costa Mesa, CA 92628-9050  
 (714) 966-4336 or fax to: (714) 549-2657

**EXTENDED FIELD TRIPS**

1. Esperanza High School Las Vegas Holiday Classic Wrestling Tournament, November 2-4, 2012 in Las Vegas, Nevada.
2. Esperanza High School Junior State of America Fall State Convention, November 10-11, 2012 in Irvine, California.
3. Esperanza High School CIF-SS Masters Wrestling Tournament, February 22-23, 2013 in Temecula Valley, California.
4. Valencia High School Junior State of America Fall State Convention, November 10-11, 2012 in Irvine, California.
5. Yorba Linda High School Camp Cedar Falls Soccer Fitness Retreat, November 15-17, 2012 in Angelus Oaks, California
6. Esperanza High School California Association for Health, Physical Education, Recreation and Dance (CAHPERD) Convention, May 10-12, 2013 in Palm Springs, California.

**GIFTS**

1. Check in the amount of \$500 from Exxon Mobil Foundation to be used for instructional supplies at Fairmont Elementary School.
2. Check in the amount of \$192.35 from United Way to be used for instructional supplies and field trips at Fairmont Elementary School.
3. Check in the amount of \$4,041.50 from Golden PTA to be used for Renaissance Learning at Golden Elementary School.
4. Checks totaling \$893.25 from Linda Vista PTA to be used for art supplies and assemblies at Linda Vista Elementary School.
5. Check in the amount of \$123.90 from Edison International to be used for instructional supplies at Melrose Elementary School.
6. Check in the amount of \$61.25 from Target to be used for instructional supplies at Melrose Elementary School.
7. Checks totaling \$2,350 from Rose Drive PTA to be used for instructional supplies at Rose Drive Elementary School.
8. Cabinets from Andrew Just to be used for storing marching band uniforms at Valadez Middle School Academy.
9. Checks totaling \$13,953.43 from Mabel Paine PTA to be used for assemblies, supplies, music, language arts and science classes at Mabel Paine Elementary School.
10. Check in the amount of \$630.33 from Target to be used for computers at Mabel Paine Elementary School.

**CLASSIFIED PERSONNEL REPORT**

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Justice Andres	Child Care Tch. I	Woodsboro	10/17/12
Dorian Costello	Spec. Ed. Aide II	Topaz	11/01/12
Cory Fonseca	Academy Tutor	Tynes	09/26/12
Kimberly MacDonald	Child Care Teacher I	Sierra Vista	10/08/12
Garet Magdaleno	Spec. Ed. Aide III	Esperanza	09/07/12
Colleen Murphy	Spec. Ed. Aide	Spec. Ed.	10/02/12
Jacob Parker	Spec. Ed. Aide I	YLHS	10/16/12
Jennifer Quiroz	Child Care Tch. I	Glenknoll	10/13/12
Brett Vogt	Spec. Ed. Aide II	Esperanza	10/17/12

**Employ**

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Amy Arrellano	Spec. Ed. Aide II	Mabel Paine	10/08/12
Sarah Bass	Spec. Ed. Aide III	Rose Drive	09/26/12
Anna Betts	Spec. Ed. Aide III	Tynes	09/28/12
Hannah Choe	Spec. Ed. Aide III	Mabel Paine	10/01/12
Haell Higgins	Spec. Ed. Aide III	Tynes	09/27/12
Sean Hogan	Spec. Ed. Aide III	Tynes	09/28/12
Hillary Hovland	Food Service Worker	Food Svcs.	10/15/12
Jamie Hunt	Spec. Ed. Aide III	Tynes	10/01/12
Silvia Tovar	Bus Attendant	Transportation	10/15/12

**Termination**

<u>Employee</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
John Manassero	Spec. Ed. Aide II	Probationary Release	06/16/12

**Change of Status**

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Andrew Eapen	Spec. Ed. Aide II, 3 Hrs.	3.75 Hrs.	09/24/12
Tanya Garcia	Spec. Ed. Aide III, 3.95 Hrs.	Full Inclusion Aide II, 3 Hrs.	10/01/12
Linda Gaunt	Spec. Ed. Aide I	Clerk I	09/24/12

**Change of Status (Cont'd)**

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Magaly Godbout	Spec. Ed. Aide II, 3.5 Hrs.	3.75 Hrs.	09/24/12
Alma Morrison	Bil. Clerk I	Bil. Clerk II	10/10/12
Linda Roberts	Spec. Ed. Aide II	Elem. Lib/Media Tech.	09/17/12
Susan Swinfard	Bil. Inst. Aide	Bil. Comm/Stud. Liaison	10/31/12
Maggie Williams	Spec. Ed. Aide II, 3 Hrs.	3.75 Hrs	10/01/12

**Working Out of Class**

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Daniel Compise	Groundskeeper	Equipment Operator	09/04/12-02/04/13

**Summer School**

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Lindsey Aguilar	Spec. Ed. Aide II	G. Key	08/21/12-08/31/12
Mary Beesley	Spec. Ed. Aide I/II/III	Various	06/25/12-07/26/12
Christine Schiebeck	Spec. Ed. Aide II Training	Mabel Paine	08/23/12-08/28/12
Anna Valencia	Spec. Ed. Aide II Training	Mabel Paine	08/23/12-08/28/12

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Dora Almeida	10	Translate	Valadez	09/04/12-06/13/13
Yolanda Alvarado	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Ana Baker	250	Translate/Interpret	Spec. Ed.	10/24/12-06/30/13
Shawn Belmont	250	Min. Days/Staff Dev. Early Release	Various	10/24/12-06/30/13
Linda Cagney	5	Set Up ST Math	Bryant Ranch	09/19/12-09/25/12
Norma Ceballos	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/13
Marisol Ceballos	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/13
Brian Cervantes	9	AVID Tutoring	Valadez	09/04/12-06/13/13
Claudia Cardenas	20	File SES Materials	Melrose	09/01/12-06/30/13
Maricela Contreras	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/13
Maria De La Luz Lopez	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/12
Oneyda Diaz	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Oneyda Diaz	50	Translate/Interpret	Spec. Ed.	09/17/12-06/30/13
Ayerim Flores	98	Enrollment/Clerical	Topaz	10/09/12-06/30/13
Toby Foster	250	Min. Day/Staff Dev. Early Release	Various	10/24/12-06/30/13
Maureen Fulgoni	8	Library Media Train.	Linda Vista	09/20/12-06/13/13
Ana Maria Garcia	10	Translations	Ruby Drive	09/19/12-06/14/13
Maricela Gill	10	Translations	Ruby Drive	09/19/12-06/14/13
Maria Gonzalez	10	Ch. Care Parent Mtg	Melrose	09/13/12-06/13/13
Maria Gonzalez	20	Min. Day/Staff Dev. Early Release	Various	10/24/12-06/30/13
Ruby Gonzalez	20	File SES Materials	Tynes	09/01/12-06/30/13
Ana Maria Loera de Esqueda	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/13
Jill Lawson	25	Clerical Support	Travis Ranch	09/04/12-06/30/13
Marisol Lopez	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Nayeli Maldonado	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Silvia McBenttez	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Char Melia	250	Min. Day/Staff Dev. Early Release	Various	10/24/12-06/30/13
Nancy Mullen	100	Saturday Work Detail	Esperanza	09/20/12-06/08/12
Jesus Oaxaca	24	Security Assistance	YLHS	08/20/12-09/20/12
Martha Okuno	3	Translate Back to School Night	Valadez	09/24/12-09/24/12
Madhuri Padalkar	250	Min. Day/Staff Dev. Early Release	Various	10/24/12-06/30/13
Hermina Perry	10	Translations	Ruby Drive	09/19/12-06/14/13
Justine Pina	5	SES Translation Parent Meeting	Ed. Svs.	09/01/12-06/30/13
David Quintero	20	Saturday Work Supv.	Valencia	10/10/12-06/13/13
Sylvia Ramirez-Cuesta	30	Preppy K Support	Rio Vista	09/19/12-06/30/13
Pamela Reichenecker	10	Interpreter	Spec. Ed.	10/24/12-06/30/13

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Rosa Maria Rice	20	File SES Materials	Kraemer	09/01/12-06/30/13
Cynthia Ricketson	15/Wk	Music Inst. Aide	Mabel Paine	10/01/12-12/15/12
Andres Rosales	6/Wk	Sat. Work Supv.	Kraemer	10/01/12-06/15/13
Christine Schiebeck	2	Spec. Ed. Team Mtg	Mabel Paine	09/19/12-12/21/12
Michelle Serigstad	9	AVID Tutoring	Valadez	09/04/12-06/13/13
Sarah Soberanes	20	File SES Materials	Rio Vista	09/01/12-06/30/13
Anna Valencia	2	Spec. Ed. Team Mtg.	Mabel Paine	09/19/12-12/21/12
Miryam Vasquez	60	Tutoring	Valencia	10/09/12-06/13/13
Miryam Vasquez	60	Tutoring/CELDT	Valencia	10/10/12-06/13/13
Alma Y. Wheat	20	Translations	Ruby Drive	09/19/12-06/14/13
Alma Y. Wheat	20	File SES Materials	Ruby Drive	09/01/12-06/30/13
Lilly Weissenbach	20	File SES Materials	Valadez	09/01/12-06/30/13
Donna Westly	30	Kitchen Prep.	Food Svs.	08/27/12-08/31/12

Noon Supervision, 2012-2013 SY

<u>Employee</u>	<u>Site</u>
Michelle Almanazar	Golden
Debbie Alvarez	Linda Vista
Dolores Alvarez	Travis Ranch
Norma Ceballos	Melrose
Janice Cork	Glenview
Kim Donat	Woodsboro
Justin Ogan	Travis Ranch
Daniel Garcia	Tuffree
Stacey Harrell	Woodsboro
Christina Mitchell	YLMS
Najia Najem	Linda Vista
Maria Valerio-Gomez	Ruby Drive

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Adrianna Alonso	Spec. Ed. Aide I/II/III	Various	09/04/12-06/13/13
Samantha Arroyo	Food Service Worker	Food Svs.	09/06/12-06/13/13
Tracy Baptista	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Betsy Basich	Spec. Ed. Aide I/II	Various	09/24/12-06/13/13
Julie Beith	School Secretary I	Bryant Ranch	11/01/12-06/30/13
Shawn Belmont	Child Care Tch. I	Various	09/27/12-06/30/13
Jennifer Beu	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Katie Bless	Comp. Inst. Spec.	Van Buren	09/14/12-06/13/13
Kay Bradley	Clerk I	Valencia	09/04/12-06/30/13
Cherese Brandon	Spec. Ed. Aide III	Various	09/04/12-06/13/13
Lindsay Brown	Speech/Lang Path. Assistant	Various	09/12/12-06/13/13
Linda Buhler	Spec. Ed. Aide III	Spec. Ed.	10/08/12-10/12/12
Wendy Canfield	Lib/Media Tech.	Valencia	09/17/12-06/13/13
Maria C. Cervantes	Comp. Inst. Aide	Ruby Drive	09/24/12-06/14/13
Maria C. Cervantes (2)	School Secretary I	George Key	09/18/12-06/30/13
Annabella Chang	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Sarah Chansler (2)	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Brenda Cheung	Lib/Media Tech	Valencia	09/17/12-06/13/13
Maricela Contreras	Child Care Infant Aide	Ed. Svs.	09/24/12-06/30/13
Susan Crone	Spec. Ed. Aide I/II	Various	09/04/12-06/14/13
Adrianna Diaz	School Readiness Aide	Ed. Svs.	09/24/12-06/30/13
Adrianna Diaz	Child Care Infant Aide	Ed. Svs.	09/24/12-06/30/13
Susan Dunlap	Health Clerk	Health Svs.	09/18/12-06/13/13

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Karen Eder	Spec. Ed. Aide I	Valencia	09/17/12-06/13/13
Karen Estabrook	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Ayerim Flores	School Secretary II	Valadez	10/01/12-11/30/12
Ayerim Flores	School Secretary I	Topaz	10/09/12-06/30/13
Toby Foster	Child Care Tch. I	Various	10/01/12-06/14/13
Dorina Fregoso	Health Clerk	Health Svcs.	09/18/12-06/13/13
Karen Fuentes	Computer Aide	Morse	09/18/12-06/14/13
Maria L. Gonzalez	Child Care Tch. I	Various	09/27/12-06/30/13
Dana Griffiths	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Amy Hicks	Health Clerk	Health Svcs.	09/18/12-06/13/13
Livier Huerta	School Readiness Aide	Ed. Svcs.	09/24/12-06/30/13
Sharon Hutchinson	Spec. Ed. Aide III	Spec. Ed.	09/27/12-10/12/12
Ezra Inzunza	Grounds Keeper I	Grounds	08/21/12-06/30/13
Fei Kanaholani (2)	School Secretary I	George Key	09/18/12-06/13/13
Brenda Karzan	Clerk	Rose Drive	10/01/12-06/30/13
Lori Katz	Lib/Media Tech.	Valencia	09/17/12-06/13/13
Brenda King	Spec. Ed. Aide I/II	Various	09/24/12-06/13/13
Jill Lawson	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Christy Lawyer	Lib/Media Tech.	Valencia	09/17/12-06/13/13
Christina Licata	Inst. Aide-PE	Various	10/01/12-06/13/13
Teresa Luna	Child Care Infant Aide	Ed. Svcs.	09/24/12-06/30/13
Char Melia	Bus Attendant	Transportation	10/02/12-06/30/13
Char Melia	Child Care Tch. I	Various	10/03/12-06/30/13
Robert Moreno	Spec. Ed. Aide I/II/III	Various	09/04/12-06/13/13
Dana Morgan	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Janae Moss	Spec. Ed. Aide I/II/III	Various	09/04/12-06/13/13
Zachary Nelson	Spec. Ed. Aide I/II	Various	09/04/12-06/14/13
Barbara Ohail	Clerk I	Woodsboro	09/25/12-06/13/13
Madhuri Padalkar	Child Care Tch. I	Various	10/01/12-06/30/13
Michael Penn	Spec. Ed. Aide I/II	Various	09/04/12-06/14/13
Jennifer Penrose	Comp. Inst. Spec.	Van Buren	09/14/12-06/13/13
Margot Perez	Secretary/Clerk	Melrose	09/20/12-06/30/13
Justine Pina	School Readiness Aide	Ed. Svcs.	09/24/12-06/30/13
Justine Pina	Child Care Infant Aide	Ed. Svcs.	09/24/12-06/30/13
Paola Ponce De Leon	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Rocio Reyes	Clerk/Secretary I	Melrose	10/01/12-06/14/13
Joyce Rich	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Debra Rohrs	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Erin Schriever	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Erin Schriever	District Receptionist	Personnel	10/18/12-06/30/13
Susan Swinfard	School/Comm. Stud. Adv.	Melrose	09/04/12-10/16/12
Mary Kay Ticknor	Computer Tech.	Travis Ranch	09/10/12-10/05/12
Janet Torres	Lib/Media Tech.	Valencia	09/17/12-05/13/13
Emmanuel Ventura-Cruess	Spec. Ed. Aide I/II	Various	09/04/12-06/13/13
Stephanie Yamashita	Lib/Media Tech.	Valencia	09/17/12-06/13/13
Susan Yoshinaga	Lib. Media Assistant	Valencia	09/17/12-06/13/13
Nathan Yu	Spec. Ed. Aide I/II	Various	09/04/12-06/14/13

#### District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Emily Greenberg	PSAT Proctor	Valencia	\$100.00	10/10/12-10/30/12
Yogi Hernandez	Athletic Equip. Attendant	El Dorado	\$2284.00	09/03/12-11/02/12

District Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Madison Lim	Colorguard	Kraemer	\$1599.00	2012-2013 SY
Steven Shill	Band	Valadez	\$200.00	10/01/12-11/30/12

ASB/Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Diana Pena	Dance	Kraemer	\$900.00/Mo.	2012-2013 SY
Jaclyn Pena	Dance	Kraemer	\$500.00/Mo.	2012-2013 SY
Joshua Pier	Marching Band	El Dorado	\$500.00/Mo.	2012-2013 SY
Gina Stine	Event Supervision	YLHS	\$1000.00	09/01/12-06/30/13

**CERTIFICATED PERSONNEL REPORT**Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Samantha Ostapeck	Elementary	Melrose	Temp	08/29/12

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Darlene Clark	Teacher	Kraemer	PDL/FMLA/CFRA	11/22/12-01/17/13
Christie Miller	Teacher	Mabel Paine	CFRA/FMLA	10/18/12-10/31/12
Hanh Nguyen	Teacher	Tuffree	PDL/FMLA	11/05/12-12/14/12

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Vanessa Amorin	Teacher, 100%	Add 1/7 Contract	08/29/12-06/14/13
Jennifer Bremer	Teacher, 100%	Add 1/7 Contract	08/29/12-06/14/13
Jason Goettsche	Teacher, 100%	Add 1/6 Contract	08/29/12-06/14/13
Karen Swanson	Teacher, 100%	Add 1/7 Contract	08/29/12-06/14/13
Greg Walls	Teacher, 100%	Add 1/6 Contract	09/20/12-06/14/13

Employ, Part-time, 2012-2013 School Year

<u>Employee</u>	<u>Percentage</u>
Samantha Huynh	71.5%
Heather Reekstin	50%

Hourly PositionsPupil Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2012-20013 SY

Dana Leon

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effective</u>
Emily Brown-Barrett	Linda Vista	SI Coordinator	\$25	50	09/04/12-06/30/13
Kimberly Carlos	Tuffree	Facilitator Journey/ VIP Training	\$27	4	09/27/12-09/27/12
Kimberly Carlos	Spec. Ed.	Journey/Voyager Training	\$25	6	09/15/12-10/15/12
Richard King	Valencia	Saturday School	\$27	20	10/24/12-06/13/13
Christa Marmolejo	Wagner	SLI Coordinator	\$25	15	08/30/12-06/15/13
Rosa Martinez	Ed. Svs.	DELAC Meetings	\$25	10	10/31/12-06/15/13
Crystal McCune	Spec. Ed.	Sub Psychologist	Per Diem	2/Day Week	2012-2013 SY
Leslie Poling	Valadez	After School Activity	\$25	25	10/01/12-06/13/13
Molly Raasch	Parkview	Math Curr/CAHSEE Math Tutor	\$25	90	10/05/12-06/14/13
Eric Richardson	Valadez	Administer CELDT/ ADEPT/CST/Voyager	\$25	18	10/01/12-06/13/13
Eric Samson	El Dorado	Saturday School	\$27	40	09/19/12-06/08/13
Jamie Snyder	Kraemer	ELD Teacher Prep.	\$27 \$25	89 134	09/04/12-06/14/13
Mark Stanley	Valencia	PSAT Supervisor	\$35	10	10/10/12-10/30/12
Greg Walls	YLHS	Saturday School	\$27	20	09/04/12-01/25/13

Educational Services, RTI/ELD Intervention, \$27/Hr., 2012-2013 SY

<u>Employee</u>	<u>Site</u>	<u>NTE Hrs.</u>
Meghan Bautista	Rio Vista	416
Letitia Bernstein	Parkview	120
Jenna Black (2)	Glenview	874
Erin Braun	Valadez	354
Steven Craik	Tynes	450
Jenna Friedrich	Fairmont	239
Sarah Hoffman (2)	Glenknoll	703
Russell Klinger	Tuffree	178
Michelle Lindley (2)	Linda Vista	703
Vicki Osborn	Brookhaven	544
Christina Owens (2)	Wagner	690
Eric Richardson	Valadez	354
Maria Sanchez (2)	Woodsboro	728
Kimberly Schultz	Tuffree	177
Kathleen Schroeder	Parkview	72
Stephanie Scott	Van Buren	318
Patricia Seo (2)	Lakeview	751
Jamie Snyder	Kraemer	531
Jamie Snyder (2)	Travis Ranch	336
Hanna Sokolowski	Rio Vista	650
Meredith Stringham (2)	Sierra Vista	731
Kelly Taylor	El Dorado	266
Kelly Taylor	Valencia	534
Marilyn Taylor (2)	B-Yorba	531
Barbara Tosques	YLMS	177
Barbara Tosques (2)	Melrose	636
Amanda Vuoso (2)	Tynes	768
Natalie West-Odebunmi	Rio Vista	680
Michelle Whaley (2)	Rose Drive	587

Educational Services, DIBELS Training, \$25/Hr., NTE 2 Hrs., 09/15/12-10/15/12

Laurel Estrada  
Kristen McDonald

Esperanza, Lunch Supervision, \$11/Hr., 10/01/12-06/13/13

Michael Fenton  
Craig Matthews  
Robert Peck

Esperanza, Study/Work Supervision, \$25/Hr., NTE 100 Hrs., 09/22/12-06/13/13

Stephanie Dondanville  
Michael Fenton  
Sue Gehringer  
Chad Holo  
Justin Lopez  
Sherrie Olive  
Priscilla Stremiz

Kraemer, After School Detention, \$25/Hr., NTE 6 Hrs., 09/04/12-06/14/13

Rachael Hawley  
Karla Jones  
Catheen LaBare

Kraemer, After School Detention, \$25/Hr., NTE 6 Hrs., 09/04/12-06/14/13 (Cont'd)

Shane Twamley  
Mary Witten

Kraemer, Saturday School Supervision, \$25/Hr., 09/04/12-06/14/13

<u>Employee</u>	<u>NTE Hours</u>
Michael Fenton	6 Hrs/Wk
Mike Grismer	200

Mabel Paine, Technology Rep., \$25/Hr., NTE 10 Hrs., 09/15/12-06/13/13

Jacqueline Jenkins  
Steve Martinez

Mabel Paine, SLIP Coordinator, \$25/Hr., 09/10/12-06/13/13

<u>Employee</u>	<u>NTE Hours</u>
Courtney Depsky	25
Jacqueline Jenkins	15

Personnel Svs., Classroom Move, \$27/Hr., NTE 8 Hrs., 07/01/12-10/01/12

<u>Employee</u>	<u>Site</u>
Mark Chavez	El Dorado
Melissa Chavez	El Dorado
Antonia Finn	Glenview
Vicky Garcia	El Dorado
Steve Settle	El Dorado
Laura Yeaman	Glenview

Valadez, Saturday Work Detention, \$25/Hr., NTE 9 Hrs., 10/01/12-06/30/13

Erick Rouanzoin  
Candace Tingley  
Lisa White

Valadez, Saturday School, \$27/Hr., NTE 10 Hrs., Prep., \$25/Hr., NTE 1 Hr., 10/01/12-06/30/13

Maria Alvarez  
Sharon Edmondson  
Marie Holman  
Susanna Meza  
Eric Richardson  
Erick Rouanzoin  
Candace Tingley  
Lisa White  
Sylvia Zamarripa

Valencia, Proctor PSAT, \$25/Hr., NTE 4 Hrs., 10/10/12-10/30/12

Erica Aronson  
Brady Bilhartz  
Connor Drake  
Warren Fain  
Erica Harding  
David Hatori  
Brian Johnson  
Amy Madrigal  
Jason Marganian

Valencia, Proctor PSAT, \$25/Hr., NTE 4 Hrs., 10/10/12-10/30/12 (Cont'd)

Jason Parker  
 Steve Picht  
 Leslie Rose  
 Sue Sawyer  
 William Truong

Valencia, Saturday School, \$27/Hr., NTE 20 Hrs., 10/10/12-06/13/13

Michael Connor  
 Connor Drake  
 Luis Garcia  
 Paulo Sunia  
 John Winek

Valencia, Saturday Work Detention, \$25/Hr., NTE 20 Hrs., 10/10/12-06/13/13

Luis Garcia  
 Jason Gray  
 Curt Pike  
 Paulo Sunia  
 Matthew Vasquez  
 John Winek

Valencia, After School Detention, \$25/Hr., 10/10/12-06/13/13

<u>Employee</u>	<u>NTE Hours</u>
Mike Guest	100
Susan Sawyer	50

Yorba Linda HS, Lunch Supervision, \$11/Hr., NTE 177 Hrs., 09/04/12-06/14/13

Bincins Garcia  
 Brent Hendry

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effec. Dates</u>
Jan Horton	Fairmont	CGI Training	\$400.00	07/30/12-08/02/12
Shane Twamley	Kraemer	Advisor-Battle of Books	\$400.00	01/28/12-03/01/13

Brookhaven, Outdoor Science Program, NTE \$457.00, 01/14/13-01/18/13

Janet Martin  
 Steve Nakanishi  
 Martha Tripp

Travis Ranch, Lead Teacher, 2012-2013 SY

<u>Employee</u>	<u>Department</u>	<u>NTE Amount</u>
Gina Beelner	Science	\$603.00
Lynne Branson	Electives	\$603.00
Marita Buckley	PE	\$603.00
Chris Schulz	Math	\$603.00
Karen Swanson	Soc. Science	\$603.00
Sharleen Wilson	Lang. Arts	\$603.00

District Funded Co-Curricular Assignments

<u>Employee</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Megan Arthurton	Kraemer	Choir Advisor	\$1599.00	2012-2013 SY
Brady Bilhartz	Valencia	Academic Coach	\$1370.00	2012-2013 SY

District Funded Co-Curricular Assignments (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Amy Blank	Kraemer	Yearbook Advisor	\$1599.00	2012-2013 SY
Amy Blank	Kraemer	Art Advisor	\$1599.00	2012-2013 SY
Jeff Christiansen	Kraemer	Science Olympiad	\$1599.00	2012-2013 SY
Myriam Dedrick	Kraemer	MESA Advisor	\$1200.00	2012-2013 SY
Connor Drake	Valencia	Debate Advisor	\$571.00	2012-2013 SY
Kellie Erskine	Kraemer	Math Counts Advisor	\$800.00	2012-2013 SY
Karla Jones	Kraemer	Head Hip Hop	\$599.00	2012-2013 SY
Ayn Learn	Kraemer	Science Olympiad	\$1200.00	2012-2013 SY
Linda Leonard (2)	Valencia	Academic Coach	\$1028.00	2012-2013 SY
Mike Morales	Kraemer	Sport Advisor	\$1200.00	2012-2013 SY
Scott Morris	Kraemer	Music	\$200.00	04/15/13-06/15/13
Rita Phillips	Valencia	Academic Coach	\$2056.00	2012-2013 SY
Melissa Samson	Kraemer	Peer Leadership	\$1200.00	2012-2013 SY
Don Shaffer	Kraemer	Activities Director	\$1359.00	2012-2013 SY
Cynde Riley	Travis Ranch	Activities Director	\$1599.00	2012-2013 SY
Leslie Rose	Valencia	Debate Advisor	\$571..00	2012-2013 SY
Donna Thompson- Becker	Valencia	Academic Coach	\$1028.00	2012-2013 SY
Bruce Topping	Kraemer	Orchestra	\$1599.00	2012-2013 SY
William Truong	Valencia	Debate Advisor	\$1142.00	2012-2013 SY
Eugene Tsuda	El Dorado	Academic Coach	\$343.00	09/04/12-12/31/12
Shane Twamley	Kraemer	Hip Hop	\$400.00	2012-2013 SY
Amanda Wolf	El Dorado	Academic Coach	\$686.00	01/01/13-06/14/13

Assignment Authorizations

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Jonathon Aed	YLH	Athletics	44258.7 (b)
Jeff Bailey	YLH	Athletics	44258.7 (b)
Greg Beckman	El Dorado	Athletics	44258.7 (b)
Loree Begin	Parkview	Home Schooling	44865
Bryan Bloom	YLH	Physics	44263
Wayne Carlson	El Dorado	US History	44263
Mark Castillo	Valencia	Athletics	44258.7 (b)
Jaclyn Chavez	YLH	Athletics	44258.7 (b)
Heidi Chipman	Parkview	Home Schooling	44865
Kevin Claborn	Esperanza	Athletics	44258.7 (b)
Adele Collins	Esperanza	Athletics	44258.7 (b)
John Cyrus	El Dorado	Athletics	44258.7 (b)
Colin Domene	YLH	Athletics	44258.7 (b)
Sharon Farrell	YLH	Athletics	44258.7 (b)
Brandon Frank	Valencia	Athletics	44258.7 (b)
John German	Valencia	Athletics	44258.7 (b)
Jesse Gomez	YLH	Athletics	44258.7 (b)
Ray Hale	Esperanza	Earth Sci & Physics	44263
Marquise Hawley	El Camino	Health	44865
Pat Holt	YL Middle	Video Productions	44258.2
Elaine Hudson	La Entrada	Art	44865
Darlene Jagger	Parkview	Home Schooling	44865
Rick Jones	El Dorado	Athletics	44258.7 (b)
Rey Lejano	YLH	Athletics	44258.7 (b)
William M. Lucas	El Dorado	Athletics	44258.7 (b)
Bernard Ma	Valencia	Athletics	44258.7 (b)

Assignment Authorizations (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Mike Marrujo	Valencia	Athletics	44258.7 (b)
Mike McCall	Valencia	Earth Science	44263
Lelia Mc Laughlin	El Camino	US History	44865
Mike Morales	Kraemer	Social Science	44258.2
Ryan Mounce	El Dorado	Athletics	44258.7 (b)
Linda Nason	Bernardo Yorba	Strategic Reading	44258.2
Pat O'Donnell	El Dorado	Athletics	44258.7 (b)
Isaac Owens	Esperanza	Athletics	44258.7 (b)
Bill Pendleton	Esperanza	Athletics	44258.7 (b)
Frank Perez	Esperanza	Athletics	44258.7 (b)
Jeff Picou	El Dorado	Athletics	44258.7 (b)
Gary Robinett	Valencia	US Govt.	44263
Gerardo Rodriguez	Valencia	Athletics	44258.7 (b)
Kim Rothenberger	Parkview	Home Schooling	44865
Susan Rotkosky	El Camino	Life Science	44865
Lauren Schultz	Valencia	Athletics	44258.7 (b)
Joe Secoda	Valencia	Athletics	44258.7 (b)
Stacy Shube	YLH	Athletics	44258.7 (b)
Matt Slevcove	Esperanza	Athletics	44258.7 (b)
Dan Sobschak	La Entrada	Life/Earth Science	44865
Rocio Sobschak	Parkview	Home Schooling	44865
Steven Steele	El Camino	PE	44865
Karen Swanson	Travis Middle	Social Science	44258.2
James Thorne	Valencia	Athletics	44258.7 (b)
Debbie Titov	Esperanza	Athletics	44258.7 (b)
Bryon Vouga	El Camino	Tech Core Lab	44865

Substitute Teachers

Colleen Murphy  
Emily Greenburg  
Michelle Fishburg  
Daniel Garcia  
Mark Abbott  
Douglas Jeffcoat  
Jenna Cruzat  
Stacy Fillingrim



**BOARD POLICY**Placentia-Yorba Linda Unified School District

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Philosophy/Goals/Objectives

5145.3 – BP

**NONDISCRIMINATION/HARASSMENT**

The Board of Education of the Placentia-Yorba Linda Unified School District is committed to affording equal rights and opportunities for all students in public education. No student shall be subjected, in any program or activity conducted by the district, to unlawful discrimination, harassment, intimidation, and/or bullying on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability, or any basis that is contained in the prohibition of hate crimes set forth in subdivision (a) of section 422.6 of the Penal Code. (See Exhibit 5145.3).

The Board of Education shall ensure equal opportunities for all students in admission and access to educational programs and activities, classes and courses, guidance and counseling programs, athletic programs, physical education activities, extracurricular activities and student clubs, testing procedures, vocational education and other activities. Nothing herein shall be construed to prohibit the use of prerequisites that have been demonstrated to be essential to success in a given program, course, or extracurricular activity. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.

The district shall provide male and female students with separate restrooms, locker rooms, and shower rooms in order to protect student modesty. During sex education and HIV/AIDS prevention classes, male and female students may also be separated as deemed appropriate.

In addition, students may be grouped by ability during physical education when assessed by objective standards of individual performance without regard to gender as long as all students are involved in the same physical activity or conceptual learning experience.

The board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students or district personnel, or who create an intimidating or hostile environment, shall be subject to appropriate discipline, up to and including expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

Any student who feels that he/she is being harassed or who observes an incident of harassment should immediately contact the principal or designee. If a situation involving harassment is not promptly remedied by the principal or designee, a complaint alleging discrimination/harassment can be filed with the district's Compliance Officer in accordance with the Uniform Complaint Procedures set forth at BP 1312.2 and AR 1312.3.

This policy shall be posted in all schools and offices including student government meeting rooms and the library.

Legal Reference: Education Code Sections 35293,  
35351, 51213,  
51227, 51500,  
51501, 60040

Penal Code Section 422.6

Policy adopted: 8/4/75

Policy revised: 3/12/79

Policy revised: 7/9/79

Policy revised: 8/24/04

Policy revised: 10/23/12

**RESOLUTION NO. 11**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A SITE LEASE AND SUBLEASE AND OTHER ACTS RELATING TO THE SIX RELOCATABLE CLASSROOM PROJECT AT VALENCIA HIGH SCHOOL**

WHEREAS, the Placentia-Yorba Linda Unified School District ("District") desires to construct improvements on a portion of the Valencia High School campus as a lease-leaseback project whereby the District will lease the Site which the District owns to Construct 1 One, Corp., who will construct the Project thereon and lease the Project and underlying Site back to the District;

WHEREAS, Education Code Section 17406 authorizes the governing board of a school district, without advertising for bids, to let to any person, firm or corporation any real property belonging to the district if the instrument by which such property is let requires the lessee to construct on the demised premises, a building or buildings for use of the school district during the term thereof, and provides that title to the building shall vest in the school at the expiration of that term;

WHEREAS, it is in the best interest of the District to cause the construction of the Project through lease and sublease of the Site pursuant to Education Code Section 17406;

WHEREAS, in order to complete the Project, it is necessary that the District enter into the Site Lease, in which the Site will be leased to Construct 1 One, Corp., and a Sublease which provides for the sublease of the Site and the lease of the Project by Construct 1 One, Corp., to the District, and that certain other action be taken and authorized;

WHEREAS, the Sublease includes construction provisions with which Construct 1 One, Corp., shall comply with respect to construction of the Project ("Construction Services Agreement");

WHEREAS, pursuant to Section 17402 of the Education Code, the plans and specifications for the Project must be prepared and adopted prior to entering into Site Lease and the Sublease agreement for the Project ("Plans and Specifications");

WHEREAS, the Plans and Specifications have been approved by the Division of State Architect ("DSA");

WHEREAS, in order to ensure that moneys sufficient to pay all costs will be available for the Project, the District desires to appropriate funds for the Project from its current fiscal year as provided by the Sublease;

WHEREAS, the Board has been presented with the Plans and Specifications for the Project and has examined and approves of such documents, subject to minor revisions, if any, by DSA, and subject to the delegation of authority provided by the Board as set forth below;

WHEREAS, the Board has been presented with the form of each document referred to herein relating to the transaction contemplated hereby and the Board has examined and approved each document and desires to authorize and direct the execution of such documents and the consummation of such transaction, subject to the delegation of authority provided by the Board as set forth below;

WHEREAS, all acts, conditions, and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transaction authorized hereby, do exist, have happened and have been

performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such financing for the purpose, in the manner, and upon the terms herein provided.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE PLACENTIA- YORBA LINDA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Site Lease and Sublease. The form of agreement entitled "Site Lease" and the form of agreement entitled "Sublease" (with Construction Services Agreement attached thereto as Exhibit "D"), each presented to this meeting and each to be entered into by and between the District and Construct 1 One, Corp., which together provide generally for (i) the lease by the District of the Site to Construct 1 One, Corp., (ii) the sublease of the Site and the lease of the Project by Construct 1 One, Corp., to the District, and (iii) the payment of certain lease payments by the District under the Sublease in an amount equal to the aggregate construction costs for the Project as set forth in the Construction Services Agreement ("Lease Payments") are hereby approved subject to any revisions which are acceptable to both District's Superintendent ("Superintendent") and District's legal counsel. The Superintendent or their designee is hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver to Construct 1 One, Corp., such agreements, once finalized, pursuant to the delegation of authority provided for hereby.

Section 3. Approval of Process. The Governing Board hereby approves of the lease-leaseback process and approves of the Guaranteed Maximum Price amount of SEVEN HUNDRED NINE THOUSAND, SEVEN HUNDRED FIFTY DOLLARS AND THIRTEEN CENTS (\$709,750.13) plus a District Contingency amount of FORTY THOUSAND DOLLARS (\$40,000.00), for a total amount of SEVEN HUNDRED FORTY NINE THOUSAND, SEVEN HUNDRED FIFTY DOLLARS AND THIRTEEN CENTS (\$749,750.13), for the construction of the Project pursuant to the terms of the Construction Services Agreement.

Section 4. Approval of Plans and Specifications. The Governing Board hereby approves of the DSA-approved Plans and Specifications for the Project.

Section 5. Validation Action. The Board hereby authorizes District counsel to file and litigate an appropriate validation action, as required, in the appropriate court with respect to the construction of the Project and the matters approved by this Resolution.

Section 6. Other Acts; Delegation. The District's Governing Board hereby approves a delegation of authority and appoints the District Superintendent, or the designee of the District Superintendent, who is/are hereby authorized and directed, to execute and deliver the Site Lease and Sublease as provided by Section 2 above, execute and deliver documents and/or negotiate documents with Construct 1 One, Corp., and as required execute court pleadings or documents necessary to effectuate the prompt litigation of the validation action, and to do any and all things necessary, in consultation with the staff, that they may deem necessary or advisable in order to effectuate the purpose and intent of this Resolution, all subject to ratification of the Board of Education, if necessary. Said delegation shall be valid during the construction of the Project, or until otherwise rescinded by the Governing Board.

Section 7. Effective Date. This Resolution shall take effect upon adoption.

**PASSED AND ADOPTED** this 23<sup>rd</sup> day of October, 2012 by the following vote:

AYES: Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona, Eric Padget

NOES: None

ABSENT: None

ABSTAINED: None

I, Karin Freeman, President of the Placentia-Yorba Linda Unified School District Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

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Karin Freeman  
President of the Board of Education  
Placentia-Yorba Linda Unified School District

I, Carrie Buck, Clerk of the Board of Education of the Placentia-Yorba Linda Unified School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Placentia-Yorba Linda Unified School District at a regular session meeting thereof held on the 23<sup>rd</sup> day of October, 2012, by the following forgoing vote.

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Carrie Buck  
Clerk of the Board of Education  
Placentia-Yorba Linda Unified School District

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
JOB DESCRIPTION****Exhibit A****ADMINISTRATOR ENERGY MANAGEMENT****DEFINITION**

Under direction of the Assistant Superintendent, Business Services, develop and monitor the District's energy management program; plan, coordinate and establish accountability for energy consumption throughout the District; and direct the development of efficiency standards, conservation and awareness programs in the area of energy usage.

**TYPICAL DUTIES AND RESPONSIBILITIES**

1. Plan, organize, and manage the functions of the district energy/utilities management programs; compile and analyze data; prepare reports and recommendations relative to District energy programs; and promote energy conservation measures.
2. Develop and manage district-wide energy/utility budgets; develop and implement the District energy/utilities management program standards and goals.
3. Ensure compliance with District Energy Conservation Policy and compatibility with District Standard Specifications with the construction documents, such as plans and specifications as necessary.
4. Maintain all energy consumption records and data. Maintain records of federal energy conservation grants received.
5. Develop and maintain contact with federal and state agencies and monitor state and national energy policy trends.
6. Provide input on contractual support activities (capital projects) related to energy management and the purchase of any products that affect energy consumption.
7. Coordinate usage of facilities and insure proper space utilization consistent with energy conservation.
8. Implement weekday, weekend, holiday and summer shutdown checklist for district buildings; direct night setback program for district buildings on weeknights, weekends, holidays and summer recess.
9. Develop a plan to communicate and publicize energy conservation to District employees and students through special meetings, site visits, media opportunities and bulletins.
10. Assure the District is on the appropriate utility rate schedule and utility billings are correct.
11. Prepare reports on energy conservation program status and activities; compile data and prepare charts, graphs and make recommendations based on findings.
12. Attend energy conservation conference and workshops.
13. Conduct regular "walk-through" audits of all PYLUSD facilities to insure operating efficiency, optimum education environment, and compliance with PYLUSD energy policy.
14. Performs other tasks as assigned.

**KNOWLEDGE AND ABILITIES**

1. Principles and practices of energy conservation.
2. Practices and patterns of school district energy consumption.
3. Statistical analytical techniques.
4. Public relations practices and public speaking techniques.
5. Oral and written communication skills.
6. Evaluate energy usage patterns in a school district; recommend, implement, and monitor conservation techniques.

7. Conduct studies on energy conservation; conduct basic statistical analysis and mathematical calculations.
8. Prepare clear and concise reports; organize factual information.
9. Communicate effectively in writing.
10. Communicate effectively in public speaking engagements as required.
11. Understand and interpret laws, rules, regulations and procedures.
12. Establish and maintain effective working relationships with utility agency representatives, administrators, staff, and general public.
13. Develop and maintain cooperative working relationships with those contacted in the course of work.

**BASIC QUALIFICATIONS**

1. High school graduate or equivalent.
2. Combination of five (5) years or more of education, training and/or experience that provides the required knowledge, abilities and analytical skills, to perform the essential functions of the position.
3. Valid California driver's license.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is regularly required to talk/or hear. The employee frequently is required to walk; use hand to finger, handle, or feel objects, tools or controls; and to reach with hands and arms. The employee is occasionally required to stand, sit, taste and/or smell.

The employee may regularly lift and/or move up to 50 pounds. This type of work may involve carrying, lifting, pushing or pulling moderately heavy objects, ascending and descending ladders, stairs and ramps, and will involve walking or standing for extended periods. Working conditions may include regular exposure to fumes, dust, odors, cleaning agents and chemicals. Exposure to hot, cold, wet, humid, or windy conditions caused by weather may also occasionally be experienced. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

**DIRECTLY RESPONSIBLE TO:**

Assistant Superintendent, Business Services

09/20/12 ms